

Date: ___/___/_____

Los Angeles County Probation Department
Attention: Supervising Referee Jack Furay
Day Reporting Center
6640 Van Nuys Blvd, 2nd Floor
Van Nuys, CA 91405
Email: JFuray@lasuperiorcourt.org

TO BE PROVIDED TO THE JUDGE AT THE HEARING OR BY LATER APPEARANCE

**RE: Request Related to Truancy Citation # _____
Youth _____ D.O.B. _____**

Dear Referee:

I, _____, am a youth living in Los Angeles County. I received a truancy citation on or about _____ (date), and I respectfully request (check all that apply:

Dismissal of the citation because I was:

Traveling in the general direction of my school (Sec. 45.04. (b)(11) & IJTC Handling of School Attendance Cases Court Policy, p. 1)

For youth in LA City ticketed under LAMC 45.04:

On school grounds, at the entrance to my school, or a public sidewalk immediately adjacent to school grounds (Sec. 45.04. (a))

Accompanied by my parent, guardian, or other adult person authorized by my parent or guardian as having the care or custody of me (Sec. 45.04. (b)(1))

On an emergency errand directed by my parent, guardian, or other adult person having the care or custody of me (Sec. 45.04. (b)(2))

Attending or going directly to or returning directly from a public meeting or an official school-sponsored sporting event, dance, or activity which is under the direction, supervisions, or control of an adult and which is organized, arranged, or sponsored by the City, a local educational authority, or religious or civil organization that is taking responsibility of me (Sec. 45.04. (b)(3))

Going directly to or coming from my place of gainful employment (Sec. 45.04. (b)(4))

Going directly to or coming from a medical appointment (Sec. 45.04. (b)(5))

Carrying in my possession a valid, school issued, off-campus permit or pass that authorizes me to leave the school campus (Sec. 45.04. (b)(6))

Off school grounds because of business, trade, profession, or occupation in which I am lawfully engaged (Sec. 45.04. (b)(7))

Involved in an emergency such as a fire, natural disaster, automobile accident, a situation requiring immediate action to prevent serious bodily injury or loss of life, or any unforeseen combination of circumstances or the resulting state, which calls for immediate action (Sec. 45.04. (b)(8))

In a motor vehicle involved in interstate travel (Sec. 45.04. (b)(9))

Authorized to be absent from my school (Sec. 45.04. (b)(10))

Provide any additional information here about why one of the above exceptions applies:

If you do not dismiss the citation, I request that I be given a warning, as this is my first offense.

SECOND HEARING

My ticket was upheld at my first hearing, and I was required to come back for a second hearing. I am requesting dismissal because:

I have a record or letter from the school showing no unexcused absences and minimal tardies from the date of the last hearing to one week before the 60 day date (IJTC Handling of School Attendance Cases Court Policy, p. 3)

I have a letter from the school that an attendance plan has been developed with the school to improve attendance and that my parent(s), or guardian(s), or other legally recognized caregiver, or holder of education rights have participated in a conference with the school to develop the school attendance plan (IJTC Handling of School Attendance Cases Court Policy, p. 3 (a))

I was unable to bring an attendance plan or attendance record. I respectfully request:

To participate in a community or school-based program for mentoring, tutoring, credit recovery, anger management, substance abuse counseling, or counseling or any other services that would address the core issues underlying the school attendance program (IJTC Handling of School Attendance Cases Court Policy, p. 4(a))that should not exceed 20 hours (Sec. 45.04(d))

To partially pay money and partially perform community service (IJTC Community Service Availability Court Policy, p. 5)

To pay in installments (IJTC Community Service Availability Court Policy p. 11)

Thank you for your consideration.

Sincerely,

Signature: _____ Printed Name _____

Address: _____

Email: _____

Cc: Presiding Judge Michael Nash, Los Angeles Juvenile Court, via U.S. Mail and fax (323) 881-3794