

Sent Via:

Principal/Designee's Initials: _____

Date Received: _____

Fax to () _____
U.S. Mail Hand Delivered

**REQUEST FOR WAIVER OF DISTRICT GRADUATION REQUIREMENTS BEYOND THE STATEWIDE
MINIMUM REQUIREMENTS**

Date: / /

Principal: _____ School: _____

Address: _____

**Re: Request for Waiver of District Graduation Requirements Beyond the Statewide
Minimum Requirements**

Student Name: _____ D.O.B.: / / _____ Special Education Student

Dear Sir or Madam:

We are writing to inform you that **(student name)** _____, a student in your school, is or will soon be eligible to graduate, having completed the statewide minimum graduation requirements.

As a foster youth who transferred schools in the 11th or 12th grade, **(student name)** _____ is exempt from completing any District coursework requirements beyond the statewide minimum because he/she is not reasonably able to do so prior to your school's upcoming graduation date.¹ **(Student name)** _____ is not "reasonably able" to complete these requirements because _____

We have attached documentation of **(student name)** _____'s school transfer date and the aforementioned barriers to completion of the District's additional coursework requirements.

We have also attached documentation that **(student name)** _____ has completed the statewide minimum requirements for graduation, including:

- (1) Three courses in English.
- (2) Two courses in mathematics.
- (3) Two courses in science, including biological and physical sciences.
- (4) Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics.
- (5) One course in visual or performing arts or foreign language.
- (6) Two courses in physical education.²

Please provide our office with confirmation that **(student name)** _____ is authorized to graduate having completed these courses. If you have any questions, please contact me at _____. Thank you in advance for your assistance.

Sincerely,

Signature of Parent/Legal Guardian/Student/Advocate
Enclosure(s)

¹ Cal. Educ. Code § 51225.3(c).

² Cal. Educ. Code § 51225.3(a)(1)(A)-(F).